

## INVOICE SUBMISSION & PAYMENT SCHEDULE FOR DIRECT DEPOSITS April 2018 – March 2019

If your invoice is submitted to CLW by this date:	The reimbursement will be deposited in your bank account on:
Monday, April 9, 2018	Friday, April 13, 2018
Monday, April 23, 2018	Friday, April 27, 2018
Monday, May 7, 2018	Friday, May 11, 2018
Friday, May 18, 2018 (Office closed Monday, observing May 21 holiday)	Friday, May 25, 2018
Monday, June 4, 2018	Friday, June 8, 2018
Monday, June 18, 2018	Friday, June 22, 2018
Friday, June 29, 2018 (Office closed Monday, observing July 1 holiday)	Friday, July 6, 2018
Monday, July 16, 2018	Friday, July 20, 2018
Monday, July 30, 2018	Friday, August 3, 2018
Monday, August 13, 2018	Friday, August 17, 2018
Monday, August 27, 2018	Friday, August 31, 2018
Monday, September 10, 2018	Friday, September 14, 2018
Monday, September 24, 2018	Friday, September 28, 2018
Friday, October 5, 2018 (Office closed Monday, observing October 8 holiday)	Friday, October 12, 2018
Monday, October 22, 2018	Friday, October 26, 2018
Monday, November 5, 2018	Friday, November 9, 2018
Monday, November 19, 2018	Friday, November 23, 2018
Monday, December 3, 2018	Friday, December 7, 2018
Monday, December 17, 2018	Friday, December 21, 2018
Monday, January 7, 2019 (3 weeks between processing dates)	Friday, January 11, 2019
Monday, January 14, 2019 (1 week between processing dates)	Friday, January 18, 2019
Monday, January 28, 2019	Friday, February 1, 2019
Monday, February 11, 2019	Friday, February 15, 2019
Monday, February 25, 2019	Friday, March 1, 2019
Monday March 11, 2019	Friday, March 15, 2019
Monday, March 18, 2019	Friday, March 29, 2019

Please remember invoices must be received **NO LATER THAN 12:00 PM** on the submission date to guarantee processing.

**Invoices arriving after the outlined submission date and time will not be processed until the next payment date.**

Families may submit their invoices at any time....but payments will only be made on the dates as indicated on this Payment Schedule.

PAYMENT SCHEDULE CAN ALSO BE FOUND AT [www.respiteservices.com](http://www.respiteservices.com), select the Chatham-Kent

March 16, 2018