

INVOICE SUBMISSION & PAYMENT SCHEDULE
April 2019 – March 2020

Invoice Submission Date	Payment Date
Monday, April 8, 2019	Friday, April 12, 2019
Monday, April 22, 2019	Friday, April 26, 2019
Monday, May 6, 2019	Friday, May 10, 2019
Friday, May 17, 2019 (Office closed Monday, observing May 21 holiday)	Friday, May 24, 2019
Monday, June 3, 2019	Friday, June 7, 2019
Monday, June 17, 2019	Friday, June 21, 2019
Friday, June 28, 2019 (Office closed Monday, observing July 1 holiday)	Friday, July 5, 2019
Monday, July 15, 2019	Friday, July 19, 2019
Monday, July 29, 2019	Friday, August 2, 2019
Monday, August 12, 2019	Friday, August 16, 2019
Monday, August 26, 2019	Friday, August 30, 2019
Monday, September 9, 2019	Friday, September 13, 2019
Monday, September 23, 2019	Friday, September 27, 2019
Monday, October 7, 2019	Friday, October 11, 2019
Monday, October 21, 2019	Friday, October 25, 2019
Monday, November 4, 2019	Friday, November 8, 2019
Monday, November 18, 2019	Friday, November 22, 2019
Monday, December 2, 2019	Friday, December 6, 2019
Monday, December 16, 2019	Friday, December 20, 2019
Monday, January 6, 2020 (3 weeks between processing dates)	Friday, January 10, 2020
Monday, January 13, 2020 (1 week between processing dates)	Friday, January 17, 2020
Monday, January 27, 2020	Friday, January 31, 2020
Monday, February 10, 2020	Friday, February 14, 2020
Monday, February 24, 2020	Friday, February 28, 2020
Monday March 9, 2020	Friday, March 13, 2020
Monday, March 23, 2020	Friday, March 27, 2020

Invoices must be received NO LATER THAN 12:00 PM on the submission date to guarantee processing.

Invoices arriving after the outlined submission date and time will not be processed until the next payment date.

Families may submit their invoices at any time however, payments will only be made on the payment dates indicated.

PAYMENT SCHEDULE CAN ALSO BE FOUND AT www.respiteservices.com, select the Chatham-Kent